



WBSEDCL

**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**

(A Govt. of West Bengal Enterprise)

**Office of the Chief Engineer: Procurement & Contracts Department  
Bidyut Bhaban (4<sup>th</sup> Floor) : Bidhannagar : Block-DJ, Sector-II, Kolkata-700 091**

Phone No. 033-2359-8397 : Fax No. 033-2359-1921 / e-mail -materialcontroller@yahoo.co.in

**CIN- U40109WB2007SGC113473, website: [www.wbsedcl.in](http://www.wbsedcl.in)****NOTICE INVITING TENDER****NIT No.- P-10/2022-23/DTR/RC/PC-III**

Tenders are invited by the Chief Engineer, Procurement & Contracts Department, WBSEDCL, Bidyut Bhaban (4th Floor), Bidhannagar, Block-DJ, Sector-II, Kolkata-91 for carrying out repairs of damaged/defective Distribution Transformers of Stack/Wound Core Type on Rate Contract basis within the state of West Bengal including supply of Materials/Spares as required for the said work for a period of 2 (two) years w.e.f. 01/07/2022 or any other date mutually accepted thereafter through electronic tendering (e-tendering) from the agencies having experiences in similar nature of works as per schedule detailed below.

Sl. No.	Description of Item	Estimated cost of procurement/work for a period of two years (Rs. in Cr.)(excluding GST) (Approx.)
1	Rate contract for repairing of Damaged/ Defective Distribution Transformers of different Type & Capacity.	Rs. 98.92 Cr.(including all items against NIT: P-14/2021-22/DTR/RC/PC-III opened on 27.09.2021.)
<b>Tender Fee: NIL</b>		
<b>Price: The price is Variable as per PV Formula based on IEEMA with base date of 01/07/2021.</b>		
<b>Earnest Money Deposit: Nil</b>		

**Schedule of Dates for e-Tendering:**

Sl. No.	Activity	Date & Time
1	Publishing Date	03.06.2022 at 15.30 Hrs
2	Document Download Start Date	03.06.2022 at 15.30 Hrs
3	Date of Pre-Bid Meeting	08.06.2022 at 11:30 Hrs
4	Bid Submission Start Date	09.06.2022 from 15.30 Hrs
5	Bid Submission End Date	21.06.2022 up to 14:30 Hrs
7	Technical Bid Opening Date	23.06.2022 at 14.30 Hrs
8	Financial Bid Opening Date	To be intimated after evaluation of Technical Proposal

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as



a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

Terms & conditions of the Tender Notice:	
1	The bidders who have Techno-Commercially qualified against the e-tender vide NIT: <b>P-14/2021-22/DTR/RC/PC-III</b> are only eligible to participate in this tender.
2	The tenderer or their duly authorized representative should attend the Pre-bid Meeting at the stipulated date and time.
3	WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013, will be applicable.
4	The offer shall remain valid for a minimum period of minimum 180 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.
5	Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
6	WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
7	Any bidder against whom FIR/Complaint presently/currently is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
8	Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL with latest amendment and Office Order No.- 1252, dated- 29/08/2017 of the Director (HR), WBSEDCL.
9	Successful bidder(s) shall have to mandatorily <b>create vendor id through WBSEDCL Vendor Corner</b> , if not created earlier.
10	All Tenderers shall ensure that all <b>pre-requisites</b> as mentioned in the "Instruction to Bidders" are duly fulfilled and submitted by them and if there be any deficiency regarding non-submission of any documents, WBSEDCL reserves the right to cancel the tender unilaterally.
11	It is also to be noted that all necessary Certificate should remain valid during the process of Tender.
12	Unit Price to be quoted for all Materials including Labour and Supervisory Items for Stack Core Transformers is mandatory. But quoted Price of Labour and Supervisory Items of Wound Core Type Transformers will be dealt separately.
13	Any false statement/submission in the tender will lead to cancellation of tender without any further reference and the Earnest Money cum Security Deposit against NIT: <b>P-14/2021-22/DTR/RC/PC-III opened on 27.09.2021.</b> shall be forfeited.
14	Any further information along with WBSEDCL's Revised Purchase Policy may be had from the website: <b>www.wbsedcl.in</b> and the following office :

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Office of the Chief Engineer (Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhawan, 4th Floor,  
Bidhannagar, Kolkata - 700091.  
Phone No. 033-2319-7391/ 7398

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<b>Instructions to Bidders:</b>	
1.0	<p><b>Eligibility for participation :</b></p> <p>The bidders who have Techno-Commercially qualified against the e-tender vide NIT: <b>P-14/2021-22/DTR/RC/PC-III</b> are only eligible to participate in this tender. The bidders have to upload a signed copy of technical evaluation summary report published against the NIT: <b>P-14/2021-22/DTR/RC/PC-III</b> opened on <b>27.09.2021</b> in support of the proof along with the bid.</p>
2.0	<p><b>General guidance for e-Tendering :</b></p> <p>Instructions/Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.</p>
3.0	<p><b>Registration of bidder :</b></p> <p>Any bidder willing to take part in the process of e-Tendering will have to be enrolled &amp; registered with the e-Procurement system, through logging on to <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>.</p>
4.0	<p><b>Digital Signature certificate (DSC) :</b></p> <p>Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders.</p>
5.0	<p>The bidder can search and download NIT &amp; Tender Documents electronically from the website mentioned in Clause-4 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.</p>
6.0	<p><b>Submission of Tenders :</b></p>
6.1	<p><b>General process of submission:</b></p> <p>Tenders are to be submitted online through the website <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents as asked for in the tender through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid.</p> <p>The bidder needs to download the Form/Annexure, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. The bidder needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.</p> <p>The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.</p>
6.2	<p><b>Technical Proposal:</b></p> <p>The Technical Proposal shall contain scanned copies and/or declarations in the following standardized formats in two covers (folders).</p> <p><b>A. Statutory Cover:</b></p> <p>a) To be submitted in "Drafts" folder:</p> <p>i. Tender Fee: Not Applicable.</p> <p>ii. Earnest Money Deposit (EMD): Not Applicable</p>

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	<p><b>b) To be submitted in "Annexures" folder:</b></p> <ul style="list-style-type: none"> <li>i) Application for Tender (vide Annexure -I).</li> <li>ii) Price Schedule in unpriced condition (vide Annexure -II).</li> <li>iii) Authenticated/signed copy of Annexure –III to Annexure –VII.</li> </ul> <p>The bidders have to mention the information in the form of "Yes/No "only in respect of "Rate Quoted/Offered for the Items" column against Sl. No. 1, 2 &amp; 3 in the Annexure -II.</p> <p><b>c) To be submitted in "NIT" folder:</b></p> <ul style="list-style-type: none"> <li>i. Notice Inviting Tender (NIT).</li> <li>ii. Addenda/Corrigenda: if published</li> <li>iii. Authenticated/signed copy of minutes of pre-bid meeting.</li> <li>iv. Technical evaluation summary report published against the NIT: <b>P-14/2021-22/DTR/RC/PC-III opened on 27.09.2021.</b></li> </ul> <p>Note: Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.</p> <p><b>d) To be submitted in "Forms" folder:</b></p> <ul style="list-style-type: none"> <li>i) <b>Schedule of Bids:</b> Declaration Sheet (vide Form-II), Check List (vide Form-IV), Pro-forma for undertaking to be submitted by the Bidders (vide Form-IX) and Format of Letter of Bid (vide Form-X),</li> </ul> <p><b>(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).</b></p> <p><b>Note : Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.</b></p>
6.3	<p><b>Financial Proposal:</b></p> <p>The financial proposal should contain the following documents in one cover (folder).  <b><u>Bill of Quantities (BOQ)</u></b></p> <p>The bidder is to quote the rate in online through computer in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).</p>
7.0	<p><b>Conditional and incomplete tender :</b></p> <p>Conditional and incomplete tenders are liable to summary rejection.</p>
8.0	<p><b>Validity of Tender and Offer :</b></p> <p>The offer against tender should remain valid for a minimum period of 180 days from the next day of opening of the tender. However, WBSedCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms &amp; conditions of the offer.</p>
9.0	<p><b>Opening and evaluation of tender:</b></p>

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9.1	<p><b>Opening of Technical Proposal:</b></p> <ul style="list-style-type: none"> <li>i. Technical proposals will be opened by the Tender Inviting Authority or his authorized representative electronically from the website stated above using their Digital Signature Certificate.</li> <li>ii. Intending tenderers may remain present if they so desire.</li> <li>iii. Decrypted (transformed into readable formats) documents of the Statutory and Non-statutory Covers will be downloaded for the purpose of evaluation.</li> </ul>
9.2	<p><b>Techno-commercial Evaluation of Tender:</b></p> <ul style="list-style-type: none"> <li>i. While evaluation, the Tender Inviting Authority or his authorized representative may summon of the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.</li> <li>ii. The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the techno-commercially qualified tenderers.</li> </ul>
10.0	<p><b>Opening and evaluation of Financial Proposal:</b></p> <ul style="list-style-type: none"> <li>i. Financial proposals of the tenderers declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.</li> <li>ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.</li> <li>iii. After opening of the financial proposal the preliminary summary result containing inter- alia, name of bidders and the rates quoted by them will be uploaded.</li> <li>iv. The Tender Accepting Authority may ask any of the tenderer to submit analysis to justify the rate quoted by that tenderer.</li> </ul>
11.0	Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.
12.0	<p><b>Acceptance of Tender:</b></p> <p>Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.</p>
13.0	<p><b>Purchase Order:</b></p> <p>WBSEDCL will communicate acceptance of tender to the successful bidder by a rate contract order. The successful tenderer shall communicate the acceptance of the rate contract order.</p>
14.0	<p><b>Concession:</b></p> <p>No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society will not be considered with separate status.</p>
15.0	<p><b>Holiday Listing and Vendor Rating:</b></p> <p>Holiday Listing will be applicable according to the "Holiday Listing &amp; Vendor Rating" policies of the Revised Purchase Policy, which is posted in website of WBSEDCL (<a href="http://www.wbsedcl.in">www.wbsedcl.in</a>).</p>

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